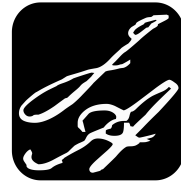


JEFFERSON ACADEMY
Board of Directors Meeting & Retreat
Saturday, January 11, 2013



JEFFERSON
ACADEMY

Location: 352 N. Flint Street
Kaysville, UT 84037

In Attendance: Keith Facer, Shelley Young, Kristi Carlston, Neal Harris

Excused: Joshua Spilker

Others in Attendance: Valerie Shaw (Principal), Nicole Jones (Assistant Director), Kim Dohrer (AW), Gavin Hutchinson (AW), Kara Finley (AW), Linda Watts, Dave Saunders, Alden Moon, members of the public

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship and is based on the Core Knowledge Sequence. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts. It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

MINUTES

8:08 AM – CALL TO ORDER by Keith Facer

PUBLIC COMMENT

- The following individuals made a public comment:
 - Linda Watts
 - Dave Saunders

DISCUSSION ITEMS

- **Grade Configuration**
The discussion on grade configuration was tabled for further review.

CONSENT ITEMS

- **Board Meeting Session Minutes**
Neal Harris made a motion to approve the November 20, 2013 Board Meeting and Closed Session Minutes; Shelley Young seconded. Motion passed unanimously.
- **New Hires**
The Board discussed the new hires and the transition in the fifth grade. The impact of the ACA on teacher benefits was also discussed.
Neal Harris made a motion to approve Octobre Benedict and Alexis Bowen as new hires; Kristi Carlston seconded. Motion passed unanimously.

- **Human Sexuality Curriculum and Presenter**

The curriculum is the same as in previous years and the material will be presented throughout the course in the appropriate sections. Maturation is also the same and will be taught by the DSD representative.

Neal Harris made a motion to approve the Human Sexuality Curriculum and Presenters; Kristi Carlston seconded. Motion passed unanimously.

VOTING ITEMS

- **Board Member Term Renewal**

Neal Harris made a motion to approve an additional three-year term for Keith Facer as a Board Member; Shelley Young seconded. Motion passed with a majority vote, the votes were as follows:

- Shelley Young – AYE
- Neal Harris – AYE
- Kristi Carlston – AYE
- Keith Facer – ABSTAINED

Neal Harris made a motion to approve an additional three-year term for Joshua Spilker as a Board Member; Shelley Young seconded. Motion passed unanimously.

- **Copier Purchase and Services**

Valerie Shaw discussed the copiers at the school and the need to update the machines. Her recommendation is to purchase a copy machine this year and then a second new one during the next fiscal year.

Neal Harris made a motion to approve the purchase of a copy machine up to \$9,000; Kristi Carlston seconded the motion. Motion passed unanimously.

- **Sound System Purchase**

The need to replace the current sound system was discussed and the Board evaluated the bids received. Speaker sets are being utilized by teachers and in the library.

Neal Harris made a motion to approve the sound system purchase up to \$9,000; Shelley Young seconded the motion. Motion passed unanimously.

Gavin Hutchinson arrived at 8:48 AM.

- **Ethics Policy**

Keith Facer reviewed the proposed Ethics Policy and the need to integrate the policy to align with state standards.

Neal Harris made a motion to approve the Ethics Policy; Shelley Young seconded the motion. Motion passed unanimously.

Valerie Shawn and Keith Facer left at 8:59 AM.

Alden Moon arrived at 9:00 AM.

BREAK FROM 9:03 AM TO 9:15 AM

PRESENTATION

- **Audit Report**

Alden Moon from Eide Bailly presented the audit report for the 2013 fiscal year.

There were no findings or control issues found. The school is complying with all debt covenants, state restrictions, and has a clean finding.
Alden Moon left at 9:26 AM.

STRATEGIC PLANNING

- **Accreditation Standard #2**
Kim Dohrer reviewed the accreditation standards and the Board scored the school. The Board read the standards and provided evidence for the scoring. Evidence includes Board Meetings, volunteer hours, surveys, and additional items.
Keith Facer arrived at 9:34 AM.
- **Policy Governance Review**
The Board looked over the policy governance items and discussed concerns that are beyond the schools control and how policy governance accommodates for those goals. Ends 1.1. Academic Accomplishment and students yearly growth and proficiency was discussed including setting realistic standards. The administrative structure and the ability to move forward with the school and personnel were discussed.
- **Strategic Plan**
The strategic plan that was developed in summer 2013 was evaluated. Nicole Jones discussed Reading Street and its integration the first year. The SCOT analysis areas were revised and the benefits of UAPCS membership were discussed.
Keith Facer was absent from 10:33 AM to 10:54 AM.
- **State Assessments and Multi-Year Review**
Kim Dohrer reviewed the USOE Data Gateway and the multi-year assessments available online. The Board discussed the proficiency and growth of students over a multi-year time period.

DISCUSSION ITEMS

- **Principal Report**
The report was previously received by the Board and there were no questions.
- **Mid-Year Director Evaluation**
The evaluation will be sent to each of the Board Members to complete.
- **Action Items**
The action items assigned at the retreat were reviewed.
- **Calendaring**
Board Meeting and Closed Session January 17, 2014 at 2:30 PM
Board Meeting March 14, 2014 at 2:15 PM

ADJOURN

- Keith Facer made a motion to adjourn the Board Meeting; Kristi Carlston seconded. Motion passed unanimously.
Board Meeting adjourned at 11:05 AM.